

Glen Urquhart High School Parent Council

Wednesday 9 November 2016

In Attendance:	PM	Paul Milton	Head Teacher
	KH	Karen Hookham	Chair
	PC	Paula Cooper	Vice-Chair
	HG	Heather Gibb	Events Co-ordinator
	MW	Morag Watson	Secretary
	EC	Eilidh Carroll	
	JH	Jill Hodge	
	AH	Alan Hood	
	LI	Lesley Inglis	
	JM	Jillian MacPherson	
	BS	Brenda Seatter	
	KS	Karen Simpson	

Apologies:	IH	Irene Henderson	Treasurer
	SK	Sodi Kakouris	
	LS	Laurina Stobo	

Action

1 Welcome and Apologies

1.1 Welcome
KH welcomed all to the meeting.

1.2 Apologies
Apologies had been received from IH, SK and LS.

2 Minutes of Meeting of 14 September 2016

Minutes were approved.

3 Matters Arising

There were no matters arising.

4 Correspondence

4.1 Highland Parent Council Partnership
KH presented minutes of the Parent Forum meeting held in October, for information. *(Copy available from MW if required.)*

4.2 Cleaning Facilities
A letter regarding cleaning facilities arrangements had been received, however it doesn't affect GUHS.

4.3 Highland Parent Council Partnership Annual Conference
The HPCP Annual Conference will be held on Saturday 12 November. No-one from GUHS PC would be available to attend and MW would tender our apologies.

MW

5 Head Teacher's Report

PM thanked all for coming along.

5.1 Staffing
Alan Bruce has been appointed as a Quality Improvement Officer with the Authority for a period of 23 months. The Deputy Head post

was advertised and Iain Fulton, PT English, was appointed, and a replacement for him must now be found.

Alan starts post on 21st November but Iain is training up now, with Lesley Carliss covering some of his classes until Christmas. The closing date for applications for his post is 28 November so it is hoped it will be filled for next term.

We have received additional funding for pupil support which has enabled the appointment of Audrey Graesser to the team and Richard Brogan will become full time.

Linda Baird has obtained a post in Inverness and Charlotte Murray will return to the office next Wednesday.

- 5.2 Events
Guys 'n' Dolls tickets are on sale. Parent Council will provide tea for the interval: Wednesday – BS / KS / MW All note
 Thursday – KH / AH / BS
 Friday – PC / LI (and KH in interval if needed)
 JH will work out which night she can assist.
- One person to arrive around 7pm to start the urn, rest in after show starts to set up. KH will re-stock the tea box. LI suggested we get a supply of washable glasses for juice. PM confirmed we can accept donations for refreshments. KH
- S6 pupils need to arrange the raffle for each night; usually each pupil donates a prize. IH will need to provide them with a float and raffle books will need to be acquired. KH will email PM to encourage them to move raffle and general meal ideas forward. It would be useful to have a contact email from amongst the pupils. KH and PC had found the group rather quiet when they met with them, no one appeared to take the lead. It was noted that they've had a bake sale. IH
 KH
- The Christmas Dance would be on Thursday 22 December and two volunteers would be needed to do refreshments. BS and MW would take this on, arriving around 7.30 pm. Each should bring a plate of sandwiches for the band. Perhaps Cobbs could be approached for donation of a cake for the band? BS / MW
- 5.3 Fundraising
The Sponsored walk raised £4642.30 for school funds – more than last year. Very well done to all the fundraisers.
- Pupils have also raised £420 for Macmillan Cancer Support.
- 5.4 Parents' Afternoon
There was a 100% turn out at the recent S1 Parents' Afternoon. Good feedback had been received.
- 5.5 Outings
Ten pupils attended The Marriage of Figaro at Eden Court.
- 5.6 STEM Presentation
On 2 November, a presentation organised by Mrs Kakouris was held with the aim of encouraging girls to consider taking STEM subjects.

- 5.7 Pupil Achievements
Manon Robinson took part in the Rotary Club of Inverness Speech Making and won – Kay Storey had worked with Manon.
- Kay is also running the Youth Philanthropy Initiative (YPI) with S3. The Final will be held during the school day on 16 December.
- Charlie Hookham and Matthias Glenday have got through to the Final of the Youth Scotland Debating Society competition.
- The S2/S3 football team, taken by Dave Bell, came 2nd at Kinlochleven and will be in the Final at Glen Urquhart after Christmas.

6 **Treasurer's Report**

LI had advised MW that she was waiting for one outstanding cheque to be cashed before submitting the form for cheque book signatories to be changed.

IH

No other transactions pending, so balance estimated to be £2841.88 minus amount for burgers for school run.

7 **Events**

7.1 Film Night

The Hallowe'en themed film showing had not taken place as it had proved impossible to find a date that didn't clash with other events.

BS has an outdoor film arranged for the Youth Club and would be happy for us to be involved. Arrangements were suggested as follows:

HG / BS
and All

- Thursday 8 December was suggested as the date.
- Open from 6.30 pm for a 7.00 pm start, Youth Club usually ends at 9.00 pm.
- Open to non-Youth Club members.
- Christmassy themed film: Put request for suggestions on Facebook and BS will ask Youth Club members. BS has a selection of films and a projector.
- Hold in the courtyard, or games hall if weather inclement.
- Participants to bring blankets (BS has deckchairs if needed).
- Parent Council to run the snacks (hot chocolate, marshmallows, etc) for takings.
- Cater for around 50.
- Advertise through Facebook, Youth Club, Primaries, poster to PM to email to parents. and notify heads of primaries.

7.2 Bingo Night

It was agreed to run a family friendly Bingo Night around the end of January/early February. Arrangements suggested as follows:

- Confirm Bobo can host and what date suits him.
- Book venue with Fran (Craigmonie Centre).
- Seek raffle/house prizes – request through Facebook page.
- Pound shop for line prizes.
- Cash prize for last game.
- Arrange helpers for teas and EC will provide shortbread.

HG and
All

7.3	<u>Fundraising</u>	
7.3.1	<u>S2 IDL Trip to Edinburgh</u> We were asked to assist with costs involved in taking the S2 year group to visit Edinburgh's Christmas Market on 25 November as part of their project on continental Christmas markets. The bus costs around £760. Pupils will be making their own stall to present at the school show. There was unanimous agreement to donate the £200 requested. IH to issue cheque to Jane and get receipt for the accounts.	IH
7.3.2	<u>Activity Week</u> Around £2.5k+ would be required to part-fund the S1-S3 Activity Week at Loch Laggan in May/June 2017. Rosemary Woodhouse was worried she would not be able to take all, or as many, pupils with such a shortfall. Carol Masheter of Siorbheas had provided a list of other funding sources to try, though whether they would be suitable is often a question of timing, even for another Siorbheas grant. RW hopes to have funding secured by Easter at the latest. A separate group of HG / KH / AH / BS (and possibly JH, to help even if not at meeting) will meet to discuss possible statements/answers for applications at 7.00 pm on Wednesday 16 November. MW will book meeting room. BS to liaise with/invite Carol Masheter. Points to include in applications could be that it is for an outdoor education residential trip during school activity week for whole of S3 and to encourage S1-S3 participation; we are a rural school, transport costs are high; no subsidy from the council; can only provide this opportunity by taking on professionals to run, which increases the cost. Could PM email parents asking if any have expertise in funding requests/know of funding availability? Parent Council apply for grants then pass funds over to school (as allowed by our Constitution).	All MW BS
8	Parent Council Constitution MW circulated the PC constitution for information. It was noted membership limits are 3 minimum and 15 maximum, after which members would be allocated by drawing lots. Numbers have not been an issue so far so we assume all attending meetings regularly are committee members. MW will send a copy of the constitution to PM to put on the school website.	MW / PM
9	Any Other Business There was no further business.	
10	Date of Next Meeting The next meetings would be held at 7.00pm on Wednesday 25 January 2017.	All note